TestWiz™
Working with DIBELS Assessments

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Introduction

TestWiz can be used to enter, store, score, and report on the DIBELS assessments. The document titled, *Entering Test Scores or Item Responses* explains how to manually key-enter scores for any test. Follow the steps outlined in that document to key-enter DIBELS scores. You enter raw scores only. TestWiz reports on the raw scores and gives you Benchmark Goals and Risk Levels based on those raw scores.

This document explains what you need to know for creating reports on a DIBELS test.

Creating DIBELS Reports

Once you’ve entered DIBELS scores, you may create reports following these general steps:

1. To select a test:
   - If you are on the Home Page, click on **Select a Test for Reporting** on the menu bar.
   - If you are in the Utilities console, choose **Select a Test for Reporting** from the Home menu.

2. Click on a DIBELS test (anywhere in the row) for which you manually entered scores. The name may have “(.net)” at the end of the name if it is one that was key-entered through TestWiz.

3. Choose a **Reporting Group** and **Report Type**. You might also want to change the **Teacher Type/Location** to something other than Current Location.
Considerations for a DIBELS Report

When you create a DIBELS report, you will probably want to customize it. Below are several common questions and answers to consider when customizing a DIBELS report.

What report type should I choose?
If you are a teacher and want to see the scores for all your students, choose a **Class – Student List** report. If you...
want a report providing scores for each student on separate pages, choose a **Student – Profile with Letter** report.

**Why do I see subtests with no scores?**
Some subtests are not given at certain grade levels so there are no scores for those subtests. You can choose to display only the subtests for which your students have scores. To do this:

1. Go to the Create Reports page and click the **Subtests** parameter button. The Select Subtests page appears. By default, all the subtests are listed in the right under “In Report.”

2. Double-click on the subtests that you don’t want to show on the report so that they appear under “Select from” and click **OK**.

**What score should I display on the graph?**
Some reports such as a **Student – Profile with Letter** report show a line graph of a score. By default, this is the Raw Score. However you can change it to another score such as Risk Level by following these steps:

1. On the Create Reports page, click on **Display Score**.

2. Select the score you want to show and click **OK**.

3. Click **Preview Report**. The line graph on a report such as a Student Profile with Letter report should show the display score you selected:
How do I create a report showing multiple DIBELS scores?

You can create a multi-test report that shows how students performed on multiple administrations of the DIBELS tests. For example, you can use a multi-test report to compare the DIBELS scores for the fall, winter, and spring administrations. The following example shows how to create a multi-test report showing DIBELS Grade 1 Fall and Winter scores:

1. Click Select a Test for Reporting on the top tool bar to go to the Select Test Administration page.

2. Select one of the DIBELS test administrations that you want on the report. This will be known as your “Primary Test.” For example, choose a DIBELS Fall Screening test administration.

3. On the main Create Reports page, choose as the Report Type a multi-test report such as a Student - Multi-Test.

4. Click on the Multi-Test parameter button to bring up the Select Additional Tests and Population page. This is where you select tests (other than your Primary Test) to show on the report.

5. Choose Cohort as the Population. This limits the list of tests to those which the students in your Primary Test also took.
6. Under the Select Additional Tests section, click next to the other test administrations you want on the report so that a check mark appears. For example, choose DIBELS Grade 1 Winter.

7. Click OK to return to the main Create Reports page and click Preview Report.

![Student Multi-Test Report]

**Note:** This example uses the Display Score parameter to show Risk Level on the line graph and the Subtests parameter to remove subtests that weren’t given.

**How do I create a report that shows DIBELS scores alongside another test?**

If you want a report that shows DIBELS scores alongside another assessment, follow these steps to create a History report:

1. Select either the DIBELS test or another test from the Select Test Administration page. This will be your “Primary Test.”

2. Choose a Class – History report as your Report Type (or another type of History test).

3. Click on the History parameter to bring up the Select History page.

4. Click Add More to open the Select Tests for History page.

5. Select up to three other tests to show on the report.
6. Click OK to return to the Select History page.

7. For a History report, the **Subtests** and **Scores** parameters are controlled through the **History** parameter. Therefore, to control which subtests appear for any of the tests, click on the **Subtests** link next to the test. Remember to limit the subtests on the DIBELS test to only subtests that were actually tested.

8. As for the scores, only the first 3 scores will print on any of the History reports. To control which scores to show for any of the tests, click **Scores** link next to the test. Notice that you can change the order in which the scores appear on the test with the **Up** and **Dn** buttons.

9. Click **OK** and **OK** again to return to the main Create Reports page. Preview the report:
How do I save the customizing that I do?
After you’ve customized parameters for a particular Primary Test, you can save a “customization” which you can use with that test at a later time. To save a customization:

1. Go to the main Create Reports page and click on Manage Customizations.

2. On the Manage Customizations page, enter a name in the Name text box and click Save.

3. When you select that test again later, you can choose your customization from the drop-down list next to My Customizations.
Special Considerations for DIBELS Progress Monitoring

If you wish to add Progress Monitoring to your DIBELS work, you will need to have special test specifications in your TestWiz database. If they don’t already exist, please contact Certica Solutions.

Once the test specifications are in place, make your test, time of year, district, school, etc. selections in the same way you select to enter any DIBELS score. When you make your test selection, notice that there are three Progress Monitoring test specifications for each grade level: Fall, Mid-Year, and Spring. Select Fall when entering results from the beginning of the year through mid-December. Select Mid-Year when entering results from January through mid-March. Select Spring when entering results from end of March through June.

Once you are on the screen that has the list of students, notice that you have five entry cells for each literacy component. For example, if Oral Reading Fluency is tested for the particular grade, you will see ORF1, ORF2,...ORF5. This will allow you to record performance for any individual student up to five times per season (Fall, Mid-Year, or Spring). Notice that there is a Month column available for each of the instances that you are recording. Use the drop-down list to identify the month in which you tested that particular skill for that particular student. Even though the drop-down list has all 12 months of the year, for consistency’s sake, try to match the entries to the time of year reflected in the test specification name. For example, if the test specification you chose says “Fall,” select September, October, November, or December under the Month column.

Selecting the correct test specification name is important because you are only entering raw scores. TestWiz looks up the benchmark goal and national percentile (if available) based on the time of year. The goal for Grade 1 Fall is different from the goal for Grade 1 Spring. You want to make sure that the goals and subsequent risk levels are based on the right time of year.

After doing some data entry, please take a look at a Student Profile report or Class List report to see how the information can be reported.

Contact Information

Please contact Certica Solutions for help using TestWiz.

Toll-free Help line: 877-456-8949
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